

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
NOVEMBER 18, 2024
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session in the offices of the Board on November 18, 2024, at 9:00 a.m.

Members Present

Laura Echols, Nicole Blackwell, Sarah Rahman, Dr. Kevin Coates and Danielle Ward.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

Young Kim.

Chairperson

Ms. Blackwell, Chair, called the meeting to order at 9:10 a.m.

Conflict of Interest

Ms. Blackwell called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The September 16, 2024, minutes were approved.

Approval of Treasurer's Report

The treasurer's report for September 1, 2024, through October 31, 2024, was discussed and approved as submitted.

2023-2024 Financial Audit

The 2023-2024 Financial Audit was discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Mr. Wilkins informed the Board that the Committee did not review a bill from Broughton, Wilkins, Sugg & Thompson, PLLC but will review one for the months of September through December 2024 at its January 2025 meeting.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 14-16, 2019, at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on bills pending in the North Carolina General Assembly.

CLEAR

a. 2025 Meetings

Board members were advised the 2025 Annual Meeting is in Chicago, Illinois on September 15-18, 2024.

Board members were also advised that the 2025 International Congress is meeting in Wellington, New Zealand on December 3-5, 2025.

b. September and October 2024 CLEAR News

Board members reviewed emails dated September 25, 2024 and October 30, 2024, respectively, regarding the September and October CLEAR news.

AOTA

a. 2025 Annual Conference & Expo

Board members were advised the 2025 Annual Conference & Expo is

meeting in Philadelphia, Pennsylvania on April 3-5, 2025.

b. Fall 2024 State Affairs Newsletter

Board members reviewed an email dated October 8, 2024, regarding the Fall 2024 State Affairs Newsletter.

c. August 2024 ACOTE Actions

Board members reviewed an email dated September 16, 2024, regarding the August 2024 ACOTE Actions.

NCOTA 2024 Fall Conference

Board members were advised the NCOTA 2024 Fall Conference met in Fayetteville, North Carolina on November 1-3, 2024. Ms. Blackwell, Ms. Echols and Ms. Rahman attended and reported on the conference.

FARB 2025 Annual Meeting

Board members were advised the Annual Meeting is in Denver, Colorado on July 23-26, 2025.

OT Compact Updates

Ms. Ward provided an update to the Board on the progress of the OT compact.

Response to Breena Seganish regarding post-surgical sutures

Board members reviewed an email dated September 17, 2024, from Mr. Wilkins to Ms. Seganish regarding post-surgical sutures.

Response to Brooke Soltau regarding DME

Board members reviewed an email dated September 17, 2024, from Mr. Wilkins to Ms. Soltau regarding DME.

NEW BUSINESS

Emails regarding hurricane relief/Executive Order 318

Board members reviewed emails regarding hurricane relief and Governor Cooper's Executive Order 318. Dawn Solomon, an OT and member of the NCOTA's Task Force on Occupations in WNC Post Helene, appeared and presented information to the Board on NCOTA's efforts. Upon motion made, seconded and passed, the Board agreed it will, on a case-by-case basis, allow OT practitioners in good standing in other states and recently retired OT practitioners to provide OT services in disaster declared counties during

the Governor's state of emergency, provided the OT practitioners contact the Board and request a waiver.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 10:45 a.m.

Return to Open Session

The Board returned to Open Session at 11:00 a.m.

Closed Session Report

Disciplinary Matters

Mr. Wilkins reported the Board was advised in Closed Session that one disciplinary investigation resulted in a Consent Order and 15 cases are currently being investigated.

Adjournment

The Open Session adjourned at 11:00 a.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on January 13, 2025, at 9:00 a.m.

Nicole Blackwell, Chair

Sarah Rahman, Secretary/Treasurer