

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
MAY 15, 2023
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session virtually and in the offices of the Board on May 15, 2023 at 9:00 a.m.

Members Present

Laura Echols, Erica Dolan, Dr. Kevin Coates, Young Kim, Nicole Blackwell, Sarah Rahman and Danielle Ward.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

None.

Chairperson

Ms. Echols, Chair, called the meeting to order at 9:05 a.m.

Conflict of Interest

Ms. Echols called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The March 20, 2023 minutes were approved as amended.

Approval of Treasurer's Report

The treasurer's report for March 1, 2023 through April 30, 2023 was discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Ms. Blackwell reported the Committee reviewed a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of March and April 2023 for fourteen (14) disciplinary proceedings. The total hours worked was 27.80 and the total fees are \$6,950. The Board closed eight disciplinary files following the March 2023 Board meeting and currently has eight disciplinary files pending. Upon motion made and seconded, the bill was approved for payment.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 14-16, 2019 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on bills pending in the North Carolina General Assembly.

CLEAR

a. CLEAR Update 2023

Board members reviewed an email dated March 28, 2023 regarding the March 2023 CLEAR updates.

b. 2023 Annual Meeting

Board members were advised the 2023 Annual Meeting is meeting in Salt Lake City, Utah on September 27-30, 2023. Ms. Dolan and Ms. Rahman agreed to attend.

c. 2023-2024 Membership renewal

Upon motion made, seconded and passed, the Board agreed to renew their 2023-2024 CLEAR membership.

AOTA

a. 2023 Annual Conference & Expo

Board members were advised the 2023 Annual Conference & Expo met in Kansas City, Missouri on April 20-23, 2023. Ms. Blackwell and

Mr. Kim are currently attending virtually.

b. State Affairs Newsletter – Spring 2023

Board members reviewed an email dated March 29, 2023 regarding the Spring 2023 State Affairs Newsletter.

NCOTA

a. Fall Conference

Board members were advised the NCOTA 2023 Spring Conference is meeting in Gastonia, North Carolina on November 3-5, 2023. The Board agreed to discuss providing a presentation at the conference at their July meeting.

b. Practice Act Discussion

The Board discussed amending the Practice Act or Rules and agreed while NCGS 90.270.67(4) should be amended to replace "occupational therapists" with "occupational therapy practitioners" in the second sentence and include additional verbiage for mental health services, such an action would require opening the Practice Act and it is too late to do so in 2023-2024. However, upon motion made, seconded and passed, the Board will amend the 'Scope of Practice' statement on the Practice Act and Rules page on the Board's website to include "occupational therapy practitioners."

NCBOT 2023 OT State Regulatory Forum

Board members reviewed an email dated April 6, 2023 regarding the 2023 OT State Regulatory Leadership Forum.

FARB

a. 2023-2024 Forums

Board members were advised of the various FARB forums from 2023 through 2024.

b. 2023-2024 Membership renewal

Upon motion made, seconded and passed, the Board agreed to renew their 2023-2024 FARB membership.

OT Compact Delegate

Ms. Ward provided an update to the Board on the progress of the OT compact.

Response to Beth Sanchez and Nancy Winkler regarding medication policy

Board members reviewed an email dated March 21, 2023 from Mr. Wilkins to Ms. Sanchez and Ms. Winkler regarding medication policy.

Response to Daniel Thompson regarding verbal medication orders

Board members reviewed an email dated March 30, 2023 from Mr. Wilkins to Mr. Thompson regarding verbal medication orders.

Response to Amy Kabel regarding medication planners

Board members reviewed an email dated March 30, 2023 from Mr. Wilkins to Ms. Kabel regarding medication planners.

NEW BUSINESS

No new business.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 10:40 a.m.

Return to Open Session

The Board returned to Open Session at 11:20 a.m.

Closed Session Report

Disciplinary Matters

Mr. Wilkins reported the Board was advised in Closed Session that eight cases are currently being investigated.

Adjournment

The Open Session adjourned at 11:20 a.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on July 17, 2023 at 9:00 a.m.

Laura Echols, Chair

Nicole Blackwell, Secretary/Treasurer