

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
SEPTEMBER 19, 2022
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session via Webex conference call on September 19, 2022 at 9:00 a.m.

Members Present

Laura Echols, Erica Dolan, Leonard Trujillo, Dr. Kevin Coates, Young Kim and Danielle Ward.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

Nicole Blackwell.

Chairperson

Ms. Echols, Chair, called the meeting to order at 9:00 a.m.

Conflict of Interest

Ms. Echols called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The July 18, 2022 minutes were approved as amended.

Approval of Treasurer's Report

The treasurer's report for July 1, 2022 through August 31, 2022 was discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Mr. Kim reported the Committee reviewed a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of July and August 2022 for eleven (11) disciplinary proceedings. The total hours worked was 19.70 and the total fees are \$4,925. The Board closed four disciplinary files following the July 2022 Board meeting and currently has nine disciplinary files pending. Upon motion made and seconded, the bill was approved for payment.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 14-16, 2019 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on bills pending in the North Carolina General Assembly.

CLEAR

a. 2022 Annual Meeting

Board members were advised the 2022 Annual Meeting met in Louisville, Kentucky on September 14-17, 2022.

b. 2023 International Congress

Board members were advised the 2023 International Congress is meeting in Dublin, Ireland on May 3-5, 2023.

AOTA

a. OT Practice Pulse

Board members reviewed an email dated August 25, 2022 regarding news and updates from AOTA.

b. OT News for You

Board members reviewed an email dated July 28, 2022 regarding news from AOTA.

c. 2022 Fall State Affairs Newsletter

Board members reviewed an email regarding the State Affairs Newsletter.

d. August 2022 ACOTE Actions

Board members reviewed an email dated September 7, 2022 regarding the August 2022 ACOTE actions.

NCOTA 2022 Fall Conference/Board Member Appointment

Board members were advised the NCOTA 2022 Fall Conference is meeting in Raleigh, North Carolina on November 4-6, 2022. The Board agreed to present a course on ethics/Board updates or have a scavenger hunt similar to past conferences.

Ms. Dorfman also reported a committee of the NCOTA was discussing whether the Practice Act or Rules needed amending. Mr. Wilkins informed the Board of an email received by Board staff with suggestions to change the Practice Act and information on the Board's website and agreed to send the email for the Board to review.

NBCOT 2022 State Regulatory Leadership Forum

Board members were advised the 2022 State Regulatory Leadership Forum was held virtually on September 13-14, 2022.

FARB 2022-2024 Forums

Board members were advised of the various FARB forums from 2022 through 2024.

OT Compact Delegate

Ms. Ward attended the inaugural meeting and provided a report to the Board.

Response to Valerie Rucker regarding mentorship

Board members reviewed an email dated July 19, 2022 from Ms. Kirk to Valerie Rucker regarding mentorship.

Response to Jenna Roth regarding OT/OTA supervision

Board members reviewed an email dated July 19, 2022 from Ms. Kirk to Jenna Roth regarding OT/OTA supervision.

Response to Kimberly Parker regarding OTA's scope of practice

Board members reviewed an email dated July 19, 2022 from Ms. Kirk to Kimberly Parker regarding OTA's scope of practice.

Response to Alie LaBree regarding medicine management

Board members reviewed an email dated July 19, 2022 from Ms. Kirk to Alie LaBree regarding medicine management.

Response to Yasmine Baker regarding billing for an evaluation

Board members reviewed an email dated July 19, 2022 from Mr. Wilkins to Yasmine Baker regarding billing for an evaluation.

NEW BUSINESS

No new business.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 9:40 a.m.

Return to Open Session

The Board returned to Open Session at 10:15 a.m.

Closed Session Report

Disciplinary Matters

Mr. Wilkins reported the Board was advised in Closed Session that two disciplinary investigations resulted in a dismissal of the complaint, one resulted in a Letter of Admonishment and two resulted in a Letter of Reprimand. Ten cases are currently being investigated.

Adjournment

The Open Session adjourned at 10:15 a.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on

November 14, 2022 at 9:00 a.m.

Laura Echols, Chair

Nicole Blackwell, Secretary/Treasurer