

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
NOVEMBER 14, 2022
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session virtually and in the offices of the Board on November 14, 2022 at 9:00 a.m.

Members Present

Laura Echols, Erica Dolan, Leonard Trujillo, Dr. Kevin Coates, Young Kim, Nicole Blackwell and Danielle Ward.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

None.

Chairperson

Ms. Echols, Chair, called the meeting to order at 9:00 a.m.

Conflict of Interest

Ms. Echols called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The September 19, 2022 minutes were approved as amended.

Approval of Treasurer's Report

The treasurer's report for September 1, 2022 through October 31, 2022 was discussed and approved as submitted.

2021-2022 Financial Audit

The 2021-2022 Financial Audit was discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Ms. Blackwell reported the Committee reviewed a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of September and October 2022 for nine (9) disciplinary proceedings. The total hours worked was 13 and the total fees are \$3,250. The Board closed three disciplinary files following the September 2022 Board meeting and currently has nine disciplinary files pending. Upon motion made and seconded, the bill was approved for payment.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 14-16, 2019 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on bills pending in the North Carolina General Assembly.

CLEAR

a. 2023 Winter Symposium

Board members were advised the 2023 Winter Symposium is meeting in Savannah, Georgia on January 11, 2023.

b. 2023 Annual Meeting

Board members were advised the 2023 Annual Meeting is meeting in Salt Lake City, Utah on September 27-30, 2023.

c. 2023 International Congress

Board members were advised the 2023 International Congress is meeting in Dublin, Ireland on May 3-5, 2023.

AOTA

a. 2023 Annual Conference & Expo

Board members were advised the 2023 Annual Conference & Expo is meeting in Kansas City, Missouri on April 20-23, 2023.

b. OT Practice Pulse

Board members reviewed an email dated October 6, 2022 regarding news and updates from AOTA.

NCOTA 2022 Fall Conference/Board Member Appointment

Board members were advised the NCOTA 2022 Fall Conference met in Raleigh, North Carolina on November 4-6, 2022. The Board presented a course on Board updates and had a scavenger hunt similar to past conferences. Ms. Echols, Ms. Blackwell, Ms. Ward and Ms. Kirk attended and reported on the conference.

Ms. Dorfman also reported a committee of the NCOTA was discussing whether the Practice Act or Rules needed amending. Mr. Wilkins informed the Board of an email received by Board staff with suggestions to change the Practice Act and information on the Board's website and agreed to send the email for the Board to review.

NBCOT 2022 State Regulatory Leadership Forum

a. E-Newsletter September 2022

Board members reviewed an email dated October 5, 2022 regarding the State Regulatory E-Newsletter.

b. 2022 Certification Databook

Board members reviewed an email dated October 7, 2022 regarding the 2022 Certification Databook.

c. NBCOT Receives Prestigious Industry Award

Board members reviewed an email dated October 19, 2022 regarding NBCOT receiving a prestigious industry award at the ICE Exchange Conference.

d. OT State Regulatory Webinar

Board members were advised an OT State Regulatory Webinar will be held virtually on September 15, 2022.

FARB 2023-2024 Forums

Board members were advised of the various FARB forums from 2023 through 2024.

OT Compact Delegate

Ms. Ward provided an update to the Board on the progress of the OT compact and informed the Board more updates will be provided through otcompact.org.

NEW BUSINESS

Board member luncheon

Mr. Wilkins informed the Board that Board staff plans to contact Board members who have not been acknowledged for their services on the Board to schedule a luncheon for the January 2023 meeting.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 10:10 a.m.

Return to Open Session

The Board returned to Open Session at 10:25 a.m.

Closed Session Report

Disciplinary Matters

Mr. Wilkins reported the Board was advised in Closed Session that two disciplinary investigations resulted in a dismissal of the complaint and two resulted in a Consent Order. Seven cases are currently being investigated.

Adjournment

The Open Session adjourned at 10:25 a.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on January 9, 2023 at 9:00 a.m.

Laura Echols, Chair

Nicole Blackwell, Secretary/Treasurer