

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
JANUARY 10, 2022
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session via Webex conference call on January 10, 2022 at 9:00 a.m.

Members Present

Laura Echols, Leonard Trujillo, Nicole Blackwell, Dr. Kevin Coates, Erica Dolan, Danielle Ward and Young Kim.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

None

Chairperson

Ms. Echols, Chair, called the meeting to order at 9:05 a.m.

Erica Dolan

Ms. Echols administered the Oath of Office and Erica Dolan was sworn in as a new member of the Board.

Conflict of Interest

Ms. Echols called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The November 8, 2021 minutes were approved.

Approval of Treasurer's Report

The treasurer's report for November 1, 2021 through December 31, 2021 was discussed and approved as submitted.

2020-2021 Financial Audit

The 2020-2021 financial audit was reviewed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Ms. Blackwell reported the Committee reviewed a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of November and December 2021 for eight (8) disciplinary proceedings. The total hours worked was 8.90 and the total fees are \$2,225. The Board closed one disciplinary file following the November 2021 Board meeting and currently has ten disciplinary files pending. Upon motion made and seconded, the bill was approved for payment.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 14-16, 2019 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on bills pending in the North Carolina General Assembly.

CLEAR

a. 2022 Annual Meeting

Board members were advised the 2022 Annual Meeting is meeting in Louisville, Kentucky on September 14-17, 2022.

b. 2023 International Congress

Board members were advised the 2023 International Congress is

meeting in Dublin, Ireland in the summer of 2023.

AOTA

a. 2022 Conference

Board members were advised the 2022 annual conference is meeting virtually and in-person in San Antonio, Texas, March 31, 2022 through April 3, 2022. Mr. Kim and Mr. Trujillo agreed to attend.

b. OT News for You

Board members reviewed an email dated October 21, 2021 regarding news from AOTA.

c. December 2021 ACOTE Actions

Board members reviewed an email dated January 4, 2022 regarding the December 2021 ACOTE Actions.

NCOTA 2022 Spring Conference

Board members were advised the NCOTA 2022 Spring Conference is meeting virtually and in-person in Winston-Salem, North Carolina on April 9, 2022.

FARB 2022-2024 Forums

Board members were advised of the various FARB forums from 2022 through 2024.

Update on review of OT Compact

Ms. Kirk informed the Board that this item will remain on the agenda for future discussion.

Response to Linda Davis regarding military rules and guidelines

Board members reviewed an email dated November 9, 2021 from Mr. Wilkins to Linda Davis regarding military rules and guidelines.

Response to Sandra Shelton regarding her practice at Womack Army Medical Center

Board members reviewed an email dated November 9, 2021 from Mr. Wilkins to Sandra Shelton regarding her practice at Womack Army Medical Center.

NEW BUSINESS

Email from Matt Meyer regarding splinting

Board members reviewed an email dated December 9, 2021 regarding an order for occupational therapy evaluation and treatment for splinting and agreed splinting is an appropriate OT intervention and the treatment by the OT's, based on their expertise and experience, can include use of splinting materials to treat tone, contractures, etc. In addition, the OT should be competent in the intervention and such competency should be demonstrated and documented. It is possible the facility where the OT works may have its own requisites for splinting that the OT must consider and follow.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 10:15 a.m.

Return to Open Session

The Board returned to Open Session at 10:30 a.m.

Closed Session Report

Disciplinary Matters

Mr. Wilkins reported the Board was advised in Closed Session that ten cases are currently being investigated.

Adjournment

The Open Session adjourned at 10:30 a.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on March 21, 2022 at 9:00 a.m.

Laura Echols, Chair

Nicole Blackwell, Secretary/Treasurer