

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
MARCH 15, 2021
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session via Webex conference call on March 15, 2021 at 9:00 a.m.

Members Present

Laura Echols, Leonard Trujillo, Nicole Blackwell, Lynn Losada, Danielle Ward and Young Kim.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

Dr. Kevin Coates

Chairperson

Ms. Echols, Chair, called the meeting to order at 9:00 a.m.

Conflict of Interest

Ms. Echols called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The January 11, 2021 minutes were approved.

Approval of Treasurer's Report

The treasurer's report for January 1, 2021 through February 28, 2021 was discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Ms. Blackwell reported the Committee reviewed a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of January and February 2021 for eight (8) disciplinary proceedings. The total hours worked was 15.95 and the total fees are \$3,987.50. The Board closed four disciplinary files following the January 2021 Board meeting and currently has eleven disciplinary files pending. Upon motion made and seconded, the bill was approved for payment.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 14-16, 2019 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on bills pending in the North Carolina General Assembly.

CLEAR

a. 2021 Regulatory Governance Webinar Series

Board members were advised the 2021 Regulatory Governance Webinar Series is meeting virtually from March through June 2021.

b. 2021 Annual Meeting

Board members were advised the 2021 Annual Meeting is meeting virtually in September 2021.

c. 2022 International Congress

Board members were advised the 2022 International Congress is meeting in Dublin, Ireland in June 2022.

FARB

a. 2021-2024 Forums

Board members were advised of the various FARB forums from 2021 through 2024.

b. 2021 Membership

Board members reviewed the 2021 membership notification and agreed to renew their FARB membership.

Update on review of OT Compact

Ms. Blackwell, Ms. Kirk and Mr. Wilkins provided an update from its subcommittee meeting as well as its meeting with the NC PT Board to discuss how the PT Compact impacted their administrative duties. The subcommittee also plans to meet with Dan Logsdon, Director of the National Center for Interstate Compacts, in the future.

Board members also reviewed an email from NCOTA regarding a legislative update on the OT Compact as well as the NCGA House Committee on Health meeting notice for March 16, 2021. Ms. Kirk and Mr. Wilkins plan to attend the meeting via Webex.

Response to Meredith Gronski regarding providing email addresses for the call for nominations

Board members reviewed an email dated January 11, 2021 from Mr. Wilkins to Meredith Gronski regarding providing email addresses for the call for nominations. Mr. Wilkins agreed to draft an agreement for review by the NCOTA prior to their May or July 2021 Board meeting.

Response to Mike Kachman regarding topical anesthetics

Board members reviewed an email dated January 12, 2021 from Mr. Wilkins to Mike Kachman regarding topical anesthetics.

CCA Reminder to all OT Practitioners

Board members reviewed an announcement dated January 22, 2021 regarding a CCA reminder for the 2021 renewal period.

NEW BUSINESS

NCOTA 2021 Spring Conference

Board members were advised the NCOTA Spring Conference is meeting virtually on March 20, 2021.

NBCOT Regulatory E-Newsletter February 2021

Board members reviewed an email dated February 16, 2021 regarding the February 2021 Regulatory E-Newsletter. Mr. Wilkins suggested the Board consider the NBCOT Navigator ethics courses for use in disciplinary matters. Ms. Blackwell agreed to review the new case simulations and practice quizzes that were recently added to the Navigator.

2021 Annual Occupational Licensing Agencies Best Practices Virtual Seminar

Board members were advised the 2021 Annual OLA Best Practices Seminar is meeting virtually on May 18, 2021. Ms. Echols agreed to attend.

Email from Lindsay Voorhees regarding PLLC and scope of practice questions

Board members reviewed an email dated March 10, 2021 from Lindsay Voorhees regarding forming a PLLC based upon the occupational therapy services she plans to provide. The Board agreed the mindful movement classes and group creative workshops are within the scope of practice of occupational therapy and she can form a PLLC with the Board and Secretary of State's office.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 10:05 a.m.

Return to Open Session

The Board returned to Open Session at 10:30 a.m.

Closed Session Report

Disciplinary Matters

Mr. Wilkins reported the Board was advised in Closed Session that eleven cases are currently being investigated.

Adjournment

The Open Session adjourned at 10:30 a.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on May 17, 2021 at 9:00 a.m.

Laura Echols, Chair

Nicole Blackwell, Secretary/Treasurer