

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
January 15, 2018
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session in the offices of the Board January 15, 2018 at 9:00 a.m.

Members Present

Denise Donica, Ron Taylor, Dr. Stephen Lang, Lynn Losada, Danielle Ward, Bill Walsh and Jessica Lowery.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

None

Chairperson

Ms. Donica, Chair, called the meeting to order at 9:05 a.m.

Conflict of Interest

Ms. Donica called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The November 13, 2017 minutes were approved.

To-Do List

The November 13, 2017 to do-list was approved as submitted and reviewed.

Approval of Treasurer's Report

The treasurer's report for November 1, 2017 through December 31, 2017

was discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Mr. Walsh reported the Committee reviewed a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of November and December 2017 for nine (9) disciplinary proceedings. The total hours worked was 13.5 and the total fees are \$3,375. The Board currently has 3 disciplinary files pending. Upon motion made and seconded, the bills were approved for payment.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on July 28-30, 2017 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on proposed bills pending in the North Carolina General Assembly.

Online Progress

The Board reviewed the proposed reactive website and agreed for Board staff to continue working with IT services on the website. The Board provided input on the website and the projected date for completion of the reactive website is March 2018.

CLEAR Annual Conference

Board members were advised the 2018 Annual Meeting is meeting in Philadelphia, Pennsylvania on September 26-29, 2018. Ms. Losada agreed to attend.

AOTA

a. 2018 Annual Conference

Board members were advised the AOTA Annual Conference is meeting in Salt Lake City, Utah on April 19-22, 2018. Ms. Donica and Mr. Walsh agreed to attend.

b. ACOTE Statement regarding the OTA Education Level Mandate

Board members reviewed an email dated December 7, 2017 from ACOTE regarding the OT and OTA education level mandate. Mr. Taylor provided a draft letter to ACOTE, on behalf of the Board, and Mr. Wilkins agreed to send the draft letter to Ms. Donica and Mr. Taylor for review.

c. Petition to Oppose ACOTE Decision

Board members reviewed an email dated November 13, 2017 from Tommianne Haithcock regarding a petition that was sent to ACOTE on their education decision.

d. December 2017 ACOTE Actions

Board members reviewed an email dated January 3, 2018 from ACOTE regarding the final accreditation actions taken at the December 2017 meeting.

e. Notice of updates to AOTA's official documents

Board members reviewed a letter dated December 6, 2017 from AOTA regarding the new official documents of the association.

Response to Rucha Bhatt regarding nutrition

The Board reviewed a response from Mr. Wilkins to Rucha Bhatt regarding nutrition.

Review Rule Changes - .0103, .0803, .0903, .0905

The Board reviewed and provided changes to the rules. Upon motion made, seconded and passed, the Board agreed to the changes to Rules .0103, .0803, .0903 and .0905 and will proceed with the rules review process.

NEW BUSINESS

NBCOT

a. OT Regulator E-Newsletter

Board members reviewed an email dated November 30, 2017 from

NBCOT regarding the OT Regulator E-Newsletter.

b. 2018 State Regulatory Leadership Forum

Board members reviewed an email dated December 15, 2017 regarding the 2018 State Regulatory Leadership Forum meeting in Atlanta, Georgia on April 6-7, 2018. Ms. Donica and Ms. Kirk agreed to attend.

Memorandum from NC State Archives

Board members reviewed a memorandum from the NC State Archives regarding the records retention and disposition schedule for North Carolina State Agencies. Upon motion made, seconded and passed, the Board agreed to approve the records retention and disposition schedule.

Ravin Dehring hearing

Ms. Dehring's hearing was postponed to the March 19, 2018 Board meeting.

Neil Gerke hearing

Mr. Gerke's hearing was postponed to the March 19, 2018 Board meeting.

Tammi Gilbert-Chaffin hearing

The Board conducted a hearing on whether Ms. Gilbert-Chaffin had violated the Practice Act or Rules of the Board specifically NCGS 90-270.76(a)(2) and Rule .0304(a)(6) for practicing occupational therapy while her ability to practice was impaired by alcohol. Ms. Gilbert-Chaffin did not appear for the hearing.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 1:10 p.m.

Return to Open Session

The Board returned to Open Session at 1:30 p.m.

Closed Session Report

Mr. Wilkins reported the Board was advised in Closed Session that one case was dismissed, one case was resolved by an Order, one case was resolved

by Letter of Admonishment, one case was resolved by Letter of Reprimand and three cases are currently being investigated.

Tammi Gilbert-Chaffin

The Board reported it had reviewed the evidence presented in Ms. Gilbert-Chaffin's hearing. The evidence presented showed the Board had received evidence from Ms. Gilbert-Chaffin's addiction medicine consultant that Ms. Gilbert-Chaffin was diagnosed with an Alcohol Use Disorder and that monitoring would be essential and appropriate. Additionally, Ms. Gilbert-Chaffin had violated the Practice Act or Rules of the Board by failing to provide the Board during her 2017-2018 license renewal with accurate mailing, employment and supervision information. The Board entered an Order that: (1) Ms. Gilbert-Chaffin's license be suspended until she satisfactorily respond to the Board's inquiry and concerns; (2) she pay a civil penalty of \$1000; and (3) she pay disciplinary costs of \$500.

Adjournment

The Open Session adjourned at 1:30 p.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on March 19, 2018 at 9:00 a.m.

Denise Donica, Chair

Danielle Ward, Secretary/Treasurer